

Cyngor Tref Llanfair Caereinion Llanfair Caereinion Town Council

Chair Cllr Ian Davies Vice Chair Cllr Rob Astley
Town Clerk Robert A. Robinson MBE FRICS FSLCC
Crown House High Street Llanfair Caereinion SY21 0QY
Tel 01938 811378 Mob 07767 267830
Email Llanfairownclerk@mail.com

16th April 2023

To All Llanfair Town Councillors

From the Town Clerk

Dear Councillor,

You are hereby invited to attend a meeting of the Full Council to be held on Monday 24th April 2023 at 7pm in the Youth Room of the Institute Bridge Street Llanfair Caereinion Station.

The zoom codes to join by video link are:

<https://us02web.zoom.us/j/5656866079?pwd=SEExzcTV2RkcxZ1I5cFp2SGpwZlI1dz09>

Meeting ID: 565 686 6079 Passcode: 100001

I enclose a copy of the King's Coronation poster for everyone setting out the events taking place.

The King's Coronation organising group would like to ask for a **raffle prize** from each Councillor (and the Town Clerk) for the Friday evening event, if you can bring this along to the Council meeting that would be great. Thank you.

Yours sincerely,

Robert Robinson

Robert A Robinson MBE FRICS FSLCC
Town Clerk & RFO

Cyngor Tref Llanfair Caereinion

Llanfair Caereinion Town Council

AGENDA

For a meeting of the Full Council to be held on
Monday 24TH APRIL 2023 at 7pm
in the Youth Room of the Institute Llanfair Caereinion
& via video link

1. Welcome by the Chair

To receive a welcome from the Chair.

2. Record of attendance

To record attendance and record any apologies for absence.

3. Declarations of interest

Members are asked to receive declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

4. Public Question Time and Participation

Members of the public are advised that they are welcome to ask questions about items on the agenda or matters about the town itself. It is not always possible to give a verbal response at the meeting and questions may receive a written reply. No resolution can be made under this item. Questions should relate to matters of Town Council policy or practice and not relate to the individual affairs of either the questioner or any other named person.

5. Minutes of the last meeting

To consider and approve the minutes of the last Meeting issued separately.

6. Council decisions and actions

To note the list of approved actions/maintenance items and their current status.
See appendix A.

7. Finance and Governance

7.1 Bank balances

The current balances of the Council accounts are:

Current account	£30,281.33
Deposit account	£60,383.41
Total cash balances	£90,664.74
Powys CC grant confirm	£5,000.00
VAT (to be reclaimed)	£4,226.86
Total money available	£99,891.60

Cyngor Tref Llanfair Caereinion

Llanfair Caereinion Town Council

7.3 End of year accounts

DRAFT ANNUAL ACCOUNTS

	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
BALANCE	69970	86085	85082	109428	104423
PRECEPT	40000	40000	40000	40000	44000
INCOME	35320	19652	12417	49224	31783
TOTAL	145290	145737	137499	198652	180206
STAFF					
COST	8094	10091	1510	7070	6883
PAYMENTS	51111	50564	26561	87159	67939
TOTAL	59205	60655	28071	94229	74822
BALANCE	86085	85082	109428	104423	105384

7.4 Orders for payment

To consider and approve the orders for payment.

See appendix B.

8. Planning and Development

8.1 23/0413/FUL Meirion House , Hassel Square, Llanfair Caereinion

Proposal: Change of use of ground floor hairdresser's salon (A1) to a takeaway (A3), and installation of an extract duct, to include all associated works.

See appendix C.

9. Documents review

To receive an update on the document review.

10. Tennis Courts

To note a letter of thanks from the Tennis Club.

To consider the following report from Wedotennis (tennis surface specialists):

For reference – the courts are quite broken up. To prevent the need for a re-surface we would recommend doing a binder coat and pain of the surface. The cost of this is in the region of £5,000 which I know will not be within a budget, but I thought it would be best flagging now and maybe some funding bids could be thought about for future work. This will keep the courts in play for the next 5 plus years rather than needing a full resurface.

Cyngor Tref Llanfair Caereinion

Llanfair Caereinion Town Council

11. Community Café

To consider a report on the Community Café Pilot Scheme.

The pilot scheme started on 14th April 2023 as planned.

The café has been registered as under food hygiene rules.

All governance and documents are completed.

All equipment required has been procured and in place within the budget set.

A sink is required for handwashing in the ground floor kitchen which is being sorted between the volunteers and the Institute.

12. Youth Club

To receive an update on the youth club.

The following schedule leading up to the start date is:

- i) Start date is 1st June 2023.
- ii) Risk assessments, documentation being put in place.
- iii) Tuck shop to be included.
- iv) Youth Council is conducting a survey to gain views on what is provided.
- v) Equipment to be decided when school survey complete.
- vi) Location (Institute or Cadet Hut).
- vii) From 1st June through to 1st September some club nights and some outdoor trips out.

13. Town Wi-Fi

To note that the Town Wi-fi is due for installation on 25th/26th April 2023.

The location of routers is Crown House High Street, Holly House Bridge Street, Primrose cottage Hassel Square and the steam railway station.

There is a further router to be placed hopefully to cover Mount Field in some way.

14. Regeneration & the Shared Prosperity Fund for Powys

To note that 4 grant applications have been submitted (and acknowledged as received) for the following:

- i) Feasibility study for the future of the Leisure Centre
- ii) Feasibility study for the regeneration of the town centre
- iii) Feasibility study for a Health Llanfair (including playground, fitness rail, BMX track, disabled friendly paths in Deri Woods etc)
- iv) Feasibility study for tourism

15. County Council Matters

To receive an update on any matters affecting the Town from the County Councillor.

16. Town Clerks report

To consider any items under this heading as follows:

Cyngor Tref Llanfair Caereinion

Llanfair Caereinion Town Council

17. Correspondence (not covered under agenda items)

To consider any other relevant correspondence not covered under the agenda.

17.1 Letters from two local residents and the Montgomeryshire Wildlife Trust about The Goat Field and tree felling of the diseased Ash trees.

18. Dates of next meeting

To note the date of the next meeting which is to be Monday 22nd May 2023 at 7pm in the Youth Room of the Institute. (this will be the annual meeting)

19. Invitation - Cloverland's Model Motor and Llanfair Connections

An invite to any Councillor who would like to look around the above.

An invite on certain days to travel the line to see how it all works.

Dates for Cloverland's and Llanfair Connections

27th, 29th and 30th April or 7th, 13th and 14th May - anytime 10.30am to 3.45pm

Dates for rail trips

29th or 30th April or 1st, 7th, 10th May.

Trains are at 10am or 1pm from Llanfair.

We can also arrange a tour 'behind the scenes' so you can see how it all works.

APPENDIX A

ACTIVITY LIST AND STATUS REPORT – dated February 2023

Those activities approved by the Council are listed below with a status report on each.

No	Location	Activity	Organised by	Status
1	Watergate Street telephone box	Repainting of telephone box	Town Clerk	Waiting for more investigation into the works.
2	Top town playground	Meeting with PCC	Town Clerk & Cllr G Jones	Date for meeting to be agreed
3	Mount Field	Replacement posts to far end tall fencing	Cllr R Astley	Awaiting contractor
4	Playground	Replacement retaining posts	Town Clerk	Completed
5	Deri Woods	Install picture plinth in place	Town Clerk	Plinth installed, may be relocated.
6	St Mary's Church Wall	Repainting of boundary wall	Town Clerk	Awaiting contractor

Cyngor Tref Llanfair Caereinion

Llanfair Caereinion Town Council

7	St Mary's lower path	Improve lighting	Town Clerk	Lighting of lower path completed.
8	St Mary's footpath	Resurfacing	Town Clerk	Awaiting response from PCC on path liability.
9	Retaining wall between St Mary's and the Institute	Replace retaining wall	Town Clerk	Awaiting contractor start date
10	Chapel of Rest	Replace fuse and distribution boards	Town Clerk	Completed
11	Chapel of Rest	Electrical certificate	Town Clerk	Issued on completion of the above
12	Documents	Standing Orders review	Town Clerk & Cllr U Griffiths	On the agenda
13	Youth Club	Plan, funding and arrangements to provide a youth club	Town Clerk & Cllr S Astley	Youth leader appointed. Work to start youth club progressing well.
14	Traffic issues in Town Centre	Lorry traffic diversion route via Cwm Golau	Town Clerk	Meeting to take forward idea to be held in Sept
15	Planning - regeneration	Meeting with interested parties to be arranged.	Town Clerk	Regeneration meeting still awaited..
16	Town Wi-Fi	Take forward. proposal for town WiFi conditionally	Town Clerk	Locations agreed, system installed.
17	Welcome packs	Preparation of welcome pack for hotels, B&B, caravan parks etc.	Town Clerk	Draft being worked on
18	Deri Woods	Ash Trees – felling due to disease.	Town Clerk	Completed.
19	Tourism maps	Designs and production of tourism boards.	Cllr Sam Webster & Cllr Ursula Griffiths.	Awaiting final designs.
20	Community Cafe	Progress with pilot scheme for community café.	Town Clerk	Started on 14 th April
21	Youth Forum	To take forward the forum	Town Clerk	Completed.
22	Bus Stops scheme	Take forward and complete bus stop scheme.	Town Clerk	Completed.
23	Leisure Centre	Meeting with PCC to be arranged.	Cllr G Jones and Clerk	Date awaited.
24	Goat Field	Proceed with Ash tree felling as per quote	Town Clerk	Completed.
25	Tennis Courts	Arrange for basic works to be completed. Gain more information on a more permanent scheme.	Town Clerk	Full information gained. Works First stage of works completed
26	Training	Induction training, issue councillor manuals..	Town Clerk	Being prepared.
27	Town Plan	Take forward investigations into a BNX bike track	Town Clerk	Feasibility funding applied for.

Cyngor Tref Llanfair Caereinion

Llanfair Caereinion Town Council

28	Grant Aid	Grant applications for the UK Shared Prosperity Fund – Mid Wales Region	Town Clerk	Completed.
29	Well-Being plan	Publish on website Well-being plan	Town Clerk	Completed.
30	Bunting	Arrange for Carnival bunting	Town Clerk	Completed.
31	Letters	Letter to be sent regarding support for de-registration of Common Land	Town Clerk	Completed.

APPENDIX B

ORDERS FOR PAYMENT

Cheque	Payment to	For	Net	VAT	Gross
TRANSFER	MY WELSHPOOL	Advert for Youth Leader	75.00	0.00	75.00
SO	R HOUGHTON	Cleaning toilets	250.00	0.00	250.00
SO	INSTITUTE	Office rent	108.33	0.00	108.33
BACS	BRITISH GAS	Chapel of Rest electric	21.06	0.90	21.96
BACS	BRITISH GAS	Toilets electric	116.54	5.82	122.36
BACS	HSBC	Bank charges	33.50	0.00	33.50
SO	R ROBINSON	Various incl Kings Cor	568.53	0.00	568.53
	101815 MID WALES SGN	No dogs sign Mount Field	60.00	0.00	60.00
	101817 GLYN LLOYD	Last grass cutting payment	1559.20	320.00	1879.20
	101819 ROB ISSAC	Various small works	210.00	0.00	210.00

Cyngor Tref Llanfair Caereinion

Llanfair Caereinion Town Council

APPENDIX C

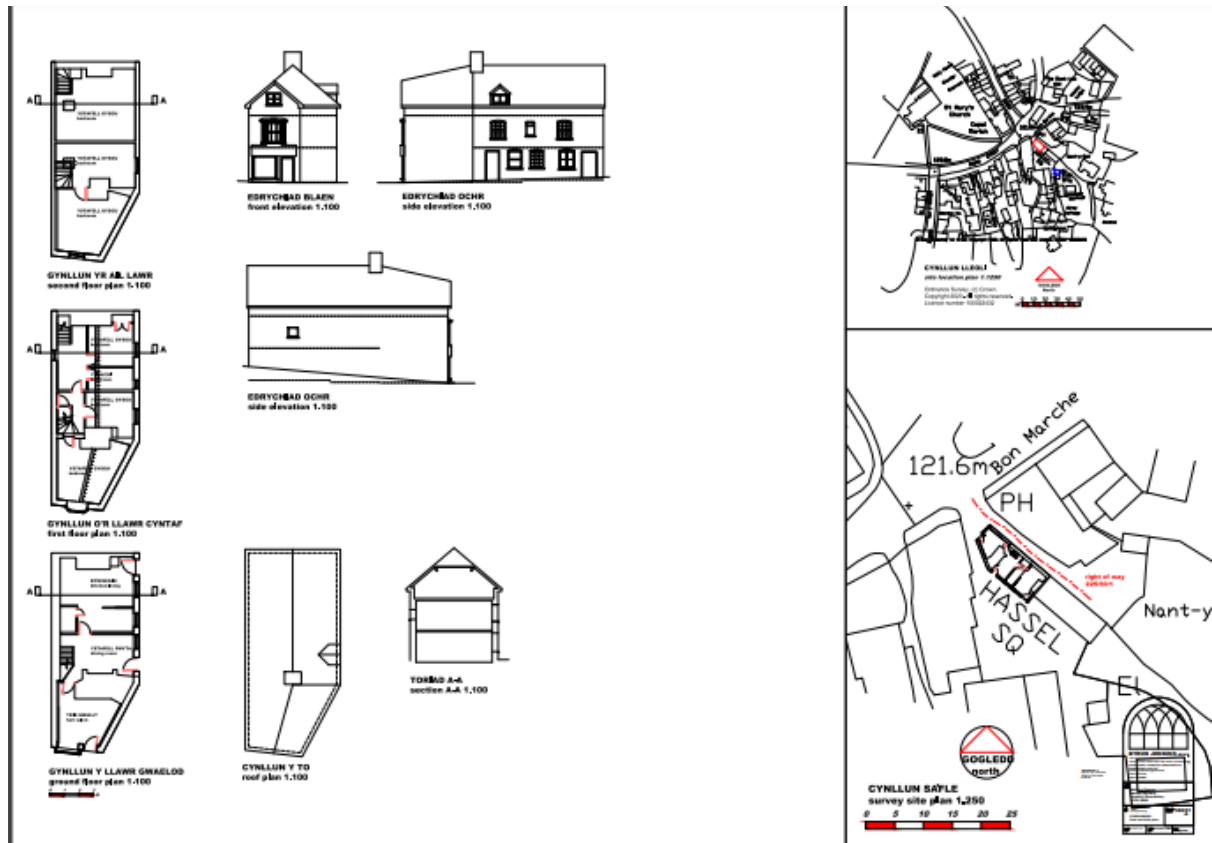
PLANNING CONSULTATION

1	Date of receipt	6th April 2023
2	Site reference	Ref: 23/0413/FUL
3	Website info	https://pa.powys.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=RRGUYWMMPMVQ00
4	Site address	Meirion House , Hassel Square, Llanfair Caereinion
5	Proposed development	Proposal: . Change of use of ground floor hairdresser's salon (A1) to a takeaway (A3), and installation of an extract duct, to include all associated works.
6	PCC planning policy	Existing use is retail, change of use to A3 is within PCC policy in retail areas which this property is.
7	Town Plan policy	The Town Plan does states in the policy section the following: A2. Shop uses The Town Council will support where appropriate A1 or A2 uses in the Town Centre (as defined on the plan at appendix A) and will consider other alternative uses if it is felt this is desirable at the time. A3. Restaurant and takeaway food premises The Town Council will where appropriate consider the effect of any application for changes of use to restaurant, café or takeaway uses upon existing outlets when considering such applications.
8	Date responses required.	27th April 2023
9	Things to consider.	The property is vacant and an awkward size in the town centre. Change of use to A3 may affect the Fish and Chip Shop

Cyngor Tref Llanfair Caereinion

Llanfair Caereinion Town Council

PLANS



Cyngor Tref Llanfair Caereinion
Llanfair Caereinion Town Council